

**STATE OF CONNECTICUT
CONNECTICUT REAL ESTATE APPRAISAL COMMISSION
Minutes of Meeting
February 10, 2016**

The meeting was called to order by Commissioner Gerald Rasmussen, at 8:43 a.m. in Room-126 of the State Office Building, 165 Capitol Avenue, Hartford, Connecticut.

Commission Members Present: Gerald Rasmussen (Cert. Gen. App. – 4th District)
John J. Galvin Jr. (Cert. Gen. App. – 5th District)
Shawna M. Baron (Cert. Res. App – 5th District)
Norris Hawkins (Public Member - 1st District)

Commission Members Absent: Christopher Italia, Chairman (Cert. Gen. App. - 1st District)

Commission Vacancies: Certified Appraiser
Public Member (2)

Commission Counsel Present: None

DCP Staff Present: Linda Kieft-Robitaille
Vicky Bullock
Robin Washbond

Public Present: Linda Sepso
Francis MacDonald
John Nitz

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Occupational and Professional Licensing Division. For information contact Richard M. Hurlburt, Director, at (860) 713-6135 or Fax: (860) 713-7230.

Department of Consumer Protection Web Site: www.ct.gov/dcp
Division E-Mail: DCP.OccupationalProfessional@ct.gov

MINUTES OF PREVIOUS MEETINGS

It was moved by Commissioner Hawkins, Commissioner Baron 2nd, and the motion carried unanimously to approve the minutes of the January 13, 2016 CT Real Estate Appraisal Commission meeting.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

None

NEW APPLICANTS

Francis MacDonald, RCG applicant

Ms. MacDonald appeared before the Commission with her sponsor, John Nitz. It was moved by Commissioner Rasmussen, Commissioner Hawkins 2nd, and the motion carried unanimously to grant Ms. MacDonald a six month extension of her Provisional license to September 30, 2016 and that this matter will be placed on the September agenda for review.

Glenn Packman, RCR applicant – Seeking approval of logs and sample selection

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the logs. Samples were selected.

REQUESTING EQUIVALENT EDUCATION CREDIT

Frank Marchetti, RCR – Requesting equivalent CE credit for Risk Management Association conference: Chief Appraisers Roundtable

It was moved by Commissioner Rasmussen, Commissioner Hawkins 2nd, and the motion carried unanimously to approve ten (10) hours equivalent CE credit.

Richard Seman, RCR – Requesting equivalent CE credit for the (3 hour) NRAAO course: Appraising after a Disaster

It was moved by Commissioner Hawkins, Commissioner Galvin 2nd, and the motion carried unanimously to approve three (3) hours equivalent CE credit.

John Alexa, RCG – Requesting equivalent CE credit for CCMA, 1A and 1B (18 hours)

It was moved by Commissioner Hawkins, Commissioner Baron 2nd, and the motion carried unanimously to approve eighteen (18) hours equivalent CE credit.

Brian Royce, RCG – Requesting equivalent CE credit for AI webinar: Improving Appraisal Reports Used for Financing Institutions – Strategies from Reviewers (2 hours)

It was moved by Commissioner Hawkins, Commissioner Galvin 2nd, and the motion carried to approve two (2) hours equivalent CE credit. Commissioner Rasmussen abstained.

Kathleen Bunting, RCR – Requesting equivalent CE credit for the 60 hour Real Estate Principles and Practices course

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to approve ten (10) hours equivalent CE credit.

OLD BUSINESS

Provisional Supervisor Responsibilities

Attorney Vicky Bullock advised the Commission that Assistant Attorney General Alan Ponanski is scheduled to attend the March 9th Commission meeting to discuss this matter.

SCHOOL AND COURSE APPLICATIONS

AAL.16 -FHA Changes (Real Estate Training and Education)	7 hrs CE
AAL.17 - Developing Your Work File (Real Estate Training and Education)	4 hrs CE
AAL.18 - Appraiser and Technology (Real Estate Training and Education)	4 hrs CE
AAL.19 - Introduction to Legal Descriptions-online (McKissock)	2 hrs CE
AAL.20 - The Nuts and Bolts of Green Building for Appraisers-online (McKissock)	3 hrs CE
AAL.21 - 2016-2017 7-Hour USPAP Update- online (Massachusetts Board of Real Estate Appraisers)	7 hrs CE
AAL.22 - Best Appraisal Practices –online (Allterra Group LLC)	4 hrs CE

APR.15 - Advanced Income Capitalization-Synchronous- Online (Appraisal Institute)	35 hrs PL
APR.16 - Advanced Residential Applications & Case Studies (Massachusetts Board of Real Estate Appraisers)	15 hrs PL
APR.17 - 2016-2017 15-Hour USPAP Equivalent-online (Dynasty School)	15 hrs PL
AAL.23 - 2016-2017 7-Hour USPAP Equivalent Update Course (Career WebSchool) - Online	7 hrs CE
AAL.24 - Appraisers, Agents and Brokers (Real Estate Training Educational Services)	3 hrs CE
AAL.25 - Upping the Game – Improving Appraisal Reports (Real Estate Training Educational Services)	3 hrs CE

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to approve the above mentioned schools/courses as marked.

It was moved by Commissioner Baron, Commissioner Galvin 2nd, and the motion carried unanimously to add the following additions to the agenda under the headings, 'Requesting Equivalent Education' and 'School and Course Applications':

REQUESTING EQUIVALENT EDUCATION:

Joseph Holstein - Seeking 18 hours for CCMA 1 & 2

It was moved by Commissioner Hawkins, Commissioner Galvin 2nd, and the motion carried to approve eighteen (18) hours equivalent CE credit. Commissioner Baron abstained.

Richard McDermott - Seeking 3 hours for teaching appraisal workshop for Yale's Strategies for land conservation; and 3 hours for attending the seminar 'Incentivizing Economic Growth'

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to approve six (6) hours equivalent CE credit.

SCHOOL & COURSE APPLICATIONS:

AAL.26 - Developing a Supportable Workfile CT Chapter AI	3 hrs CE
AAL.27- Introduction to Land Valuation CT Chapter AI	2 hrs CE
AAL.28 - Drone Technology & Its Impact on Appraisal Industry CT Chapter AI	3 hrs CE
AAL.29 - Essential Elements of Disclosure and Disclaimers Online McKissock (AQB approved)	5 hrs CE
AAL.30 - Residential Review with USPAP Compliance Real Estate Training & Education School (AQB approved)	7 hrs CE
APR.18 - Basic Appraisal Procedures Van Education Center (AQB approved)	30 hrs PL
APR.19 - Basic Appraisal Principles Van Education Center (AQB approved)	30 hrs PL

It was moved by Commissioner Hawkins, Commissioner Baron 2nd, and the motion carried that the CT Chapter AI course, AAL.28, *Drone Technology & Its Impact on Appraisal Industry*, be approved for 3 hours CE. Commissioner Rasmussen opposed.

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried to approve the above-mentioned schools/courses as marked.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

Attorney Bullock provided the Commission with an overview of Governor's Bill No.15, LCO No. 616: *An Act Adopting The Requirements of North Carolina State Board of Dental Examiners v. Federal Trade Commission and Making Minor Revisions to Boards and Commissions Statutes*.

The Commission requested that AAG Alan Ponanski review the bill and provide his input on the impact this may have on the Appraisal Commission.

ADJOURN

It was moved by Commissioner Baron, Commissioner Hawkins 2nd, and the motion carried unanimously to adjourn the meeting at 9:45 a.m.

Respectfully submitted,

Robin Washbond
Commission Secretary

The next meeting of this Commission is scheduled for Wednesday, March 9, 2016 at 8:30 a.m. - Room 126